

EPWORTH APARTMENTS

Transition Age Youth (TAY) Housing

6525 S. Normandie Avenue
Los Angeles, CA 90044



Tenant Eligibility Criteria for MHSA UNITS:

- Annual household income of 30% Average Median Income or less (\$17,950 or less for 1 person and \$20,500 or less for 2 persons).
- Must meet the federal definition of "homelessness."¹
- Must be certified by Department of Mental Health – Housing Policy and Development.
- Certification Application must be submitted by Case Manager.
- Must be between 18-25 years of age at time of move-in (or an emancipated minor).

Epworth Apartments is a 20-unit Transition Age Youth (TAY) permanent supportive housing development located in South Los Angeles. This project will provide 19 MHSA funded units for homeless TAY who meet the aforementioned eligibility criteria in early March, 2012. The 17 1-bedroom units are 504 square feet and both of the studio apartments are 441 square feet, all with a full kitchen and bathroom.

Housing Policy & Development (HP&D) will begin accepting Certification Applications on November 1, 2011. HP&D will process certification applications within 10 business days including faxing a copy of the approved certification to the referring agency.

Apartment applications will be accepted on a first-come-first-serve basis, and may be downloaded from the Department's website, ([MHSA Housing](#)), along with other required documents.

The housing application packet for Epworth Apartments must include the following documents:

- Levine Management Group Rental Application – Special Programs (completed and signed)
- Approved Department Of Mental Health Certification Application
- California Photo Identification Card or Driver's License
- Social Security Card
- Proof of Income (if available, but not required at time of initial interview)

HOW TO APPLY:

1. If the prospective tenant meets the eligibility criteria listed above, download and complete the MHSA Housing Certification Application and the Authorization for Request or Use/Disclosure of Protected Health Information (PHI Release Form).
2. Fax the Certification Application forms to HP&D (213) 637-2336, ATTN: Housing Coordinator
3. Once processed, HP&D will fax a confirmation of the certification to the Referral Source identified on the MHSA Housing Certification Application form.
4. Once you receive the confirmation of certification, download and complete the Levine Management Group, Inc. Rental Application – Special Programs.
5. Call Liz Pearson at Levine Management Group, (626) 798-4625 to arrange an interview for the prospective tenant(s). Case managers are required to accompany each applicant to the interview and ensure that the applicant has the required documents as indicated above.

¹Federal Definition of Homelessness –

1. an individual who lacks a fixed, regular, and adequate nighttime residence; and
2. an individual who has a primary nighttime residence that is -
 - A. a supervised publicly or privately operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill);
 - B. an institution that provides a temporary residence for individuals intended to be institutionalized; or
 - C. a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

